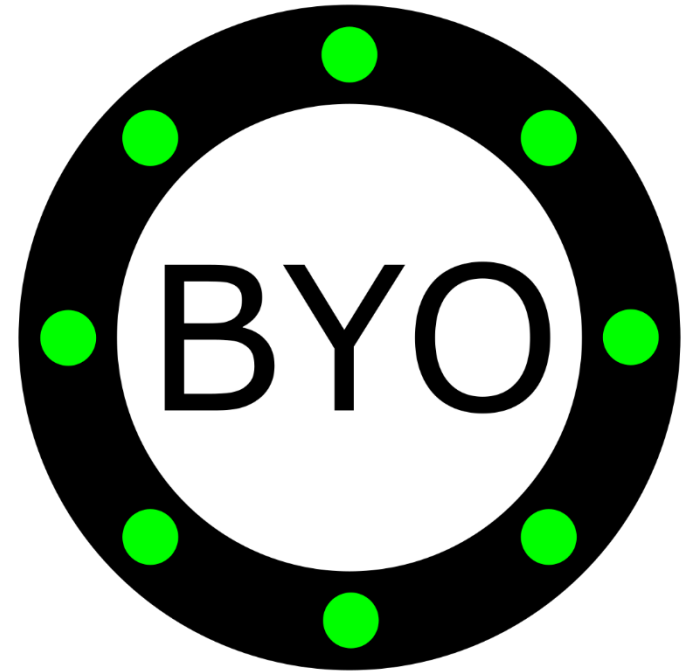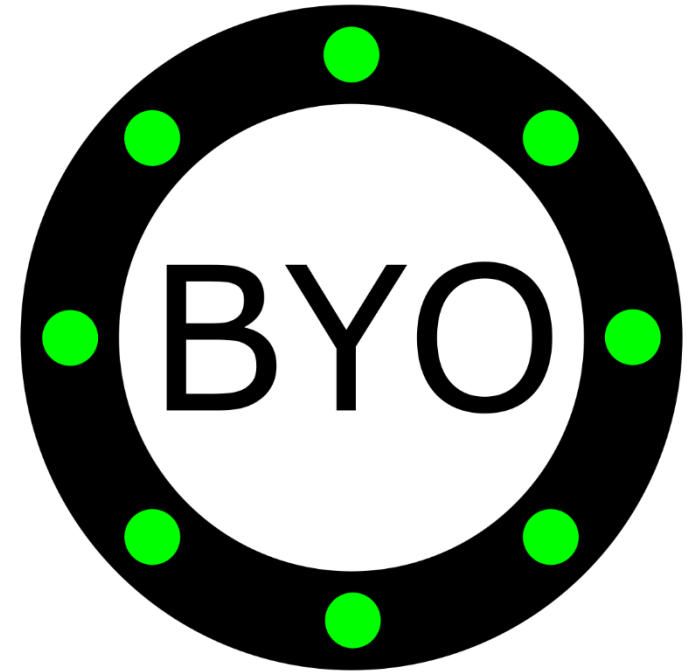# BYO

BYO Butler
for
Resorts &
Holiday Villas

THE BYO RESPONDER APP

Install BYO Responder on your Android device with Wi-Fi, 3G, 4G or 5G
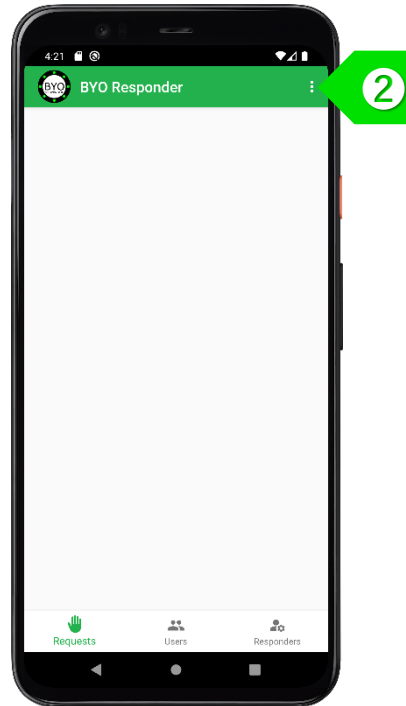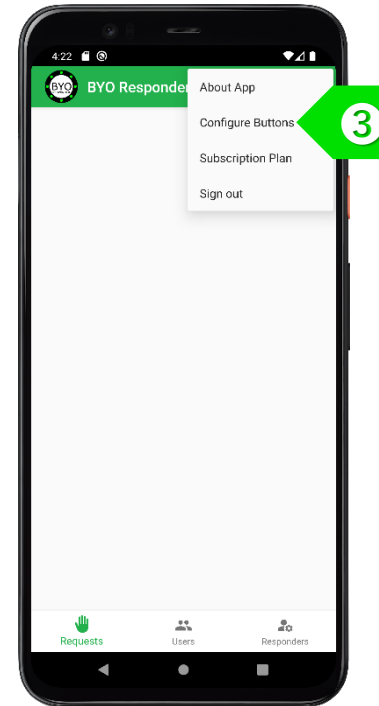
CONFIGURE THE BUTTONS

Resorts & Holiday Villas – Configure the Buttons

STEP ❶
Sign in using your
Google or Apple
account. If you have a
corporate account
with us, please sign in
using email address.
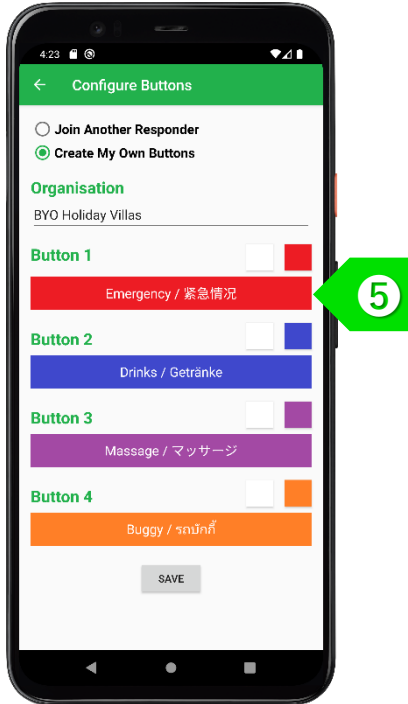
STEP ❷
Tap on ⋮
to set up your buttons

STEP ❸
Tap on
"Configure Buttons"
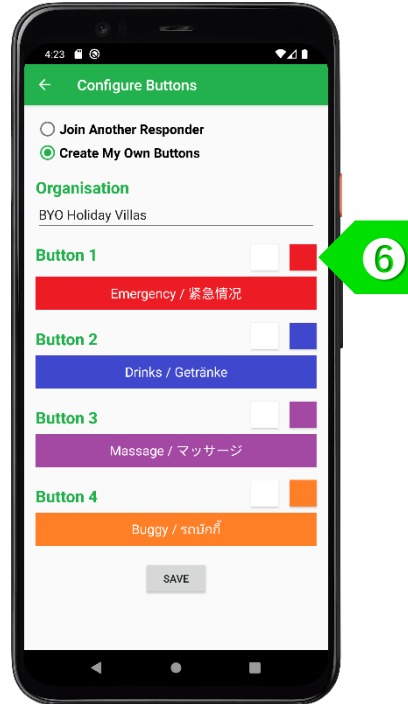to set up your
buttons.

STEP ❹
Choose to create your
own buttons and
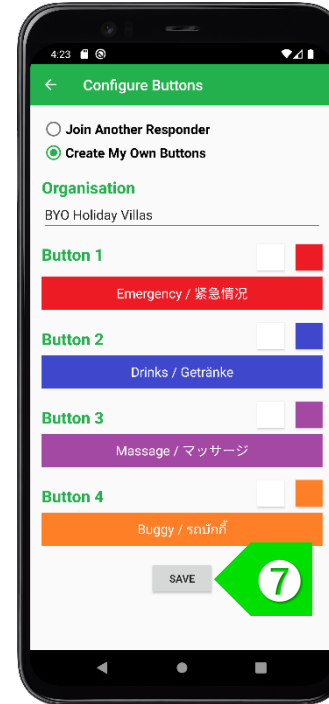enter your
organisation name.

Resorts & Holiday Villas – Configure the Buttons

STEP ❺
Enter the display text
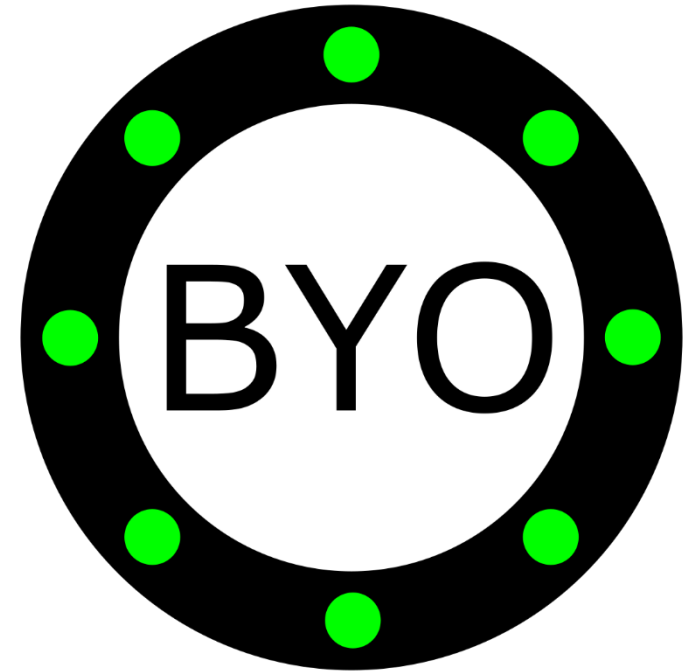for Button 1 in your
local language.

STEP ❻
Change the colour of
the button text and
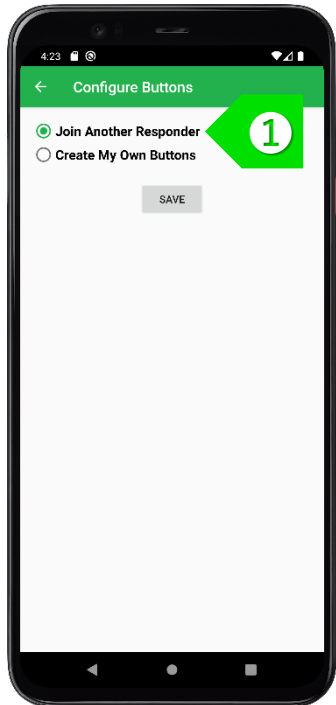the button
background by
tapping on the 2
colour control
squares.
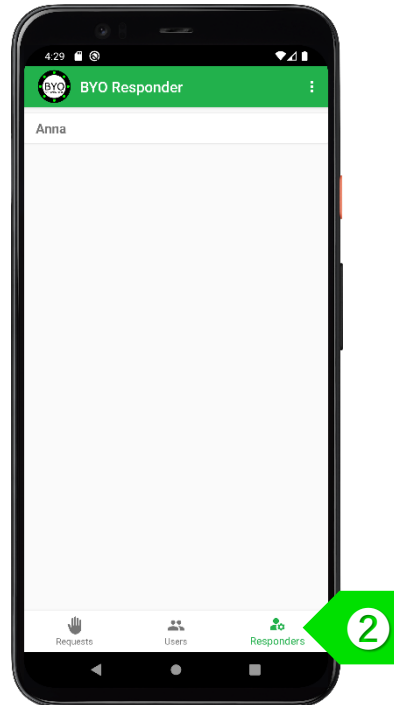
STEP ❼
Tap on the
"SAVE" button
to save your settings.

ADD
RESPONDERS

___

BYO
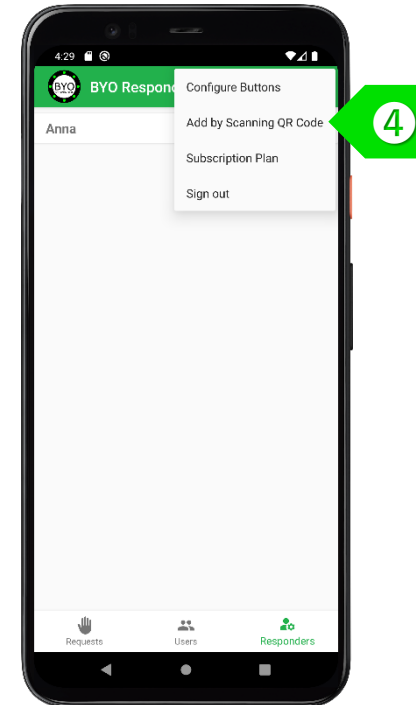
Resorts & Holiday Villas – Add Responders

STEP ❶
To assign more Responders, all additional Responders must select to "Join Another Responder".

STEP ❷
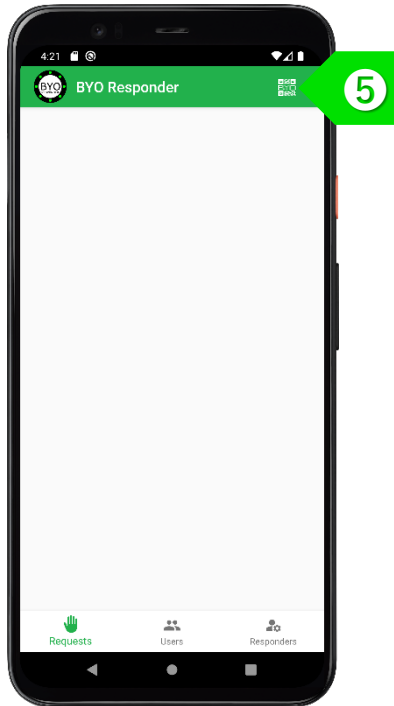On the first Responder's device, tap on the "Responders" tab.

STEP ❸
Tap on ⋮ to access the "Responders" menu.

STEP ❹
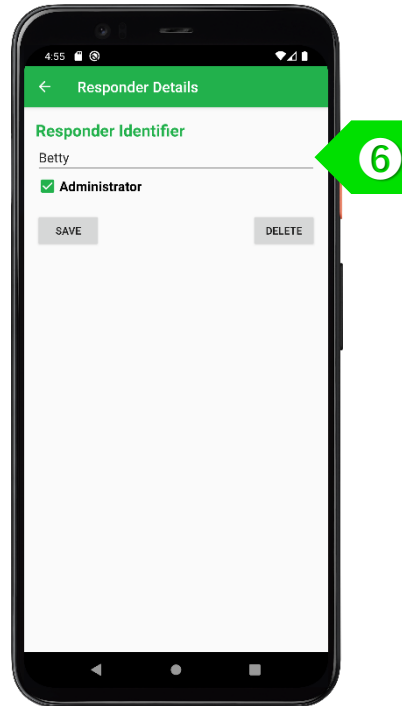Select "Add by Scanning QR Code" to activate the camera.

Resorts & Holiday Villas – Add Responders

STEP ❺

On the second Responder's device, tap on the QR icon to display a QR code. Allow the first Responder to scan this QR code.
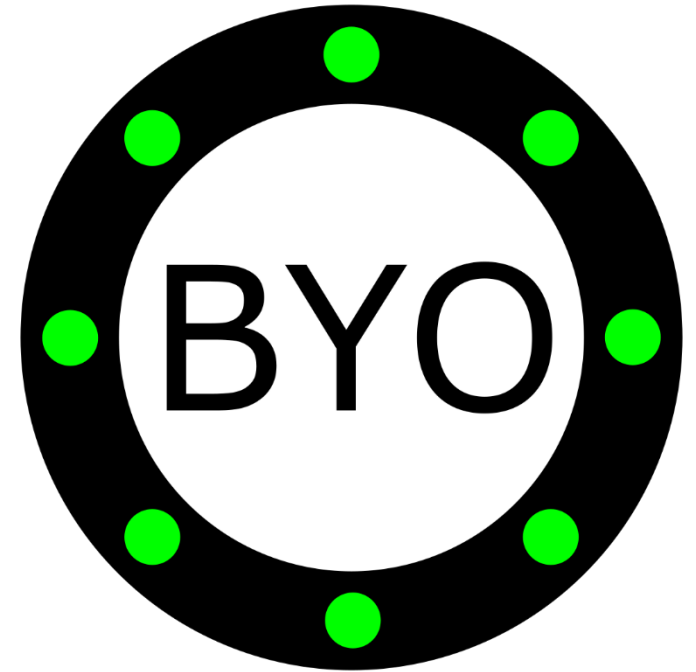
STEP ❻

The first Responder will be prompted to enter the name of the new Responder. The new Responder may also be assigned as "Administrator" with ability to add Users and Responders.
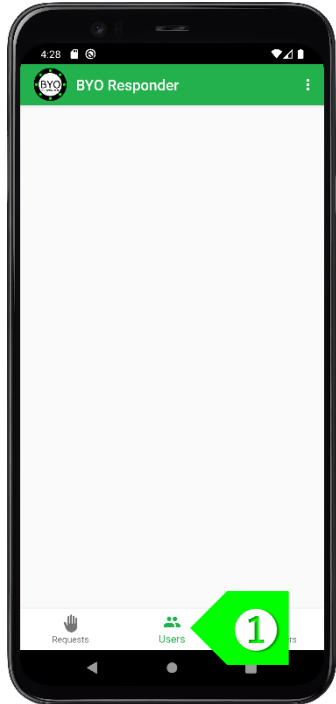
STEP ❼

The new Responder will be displayed in the list under the "Responders" tab.
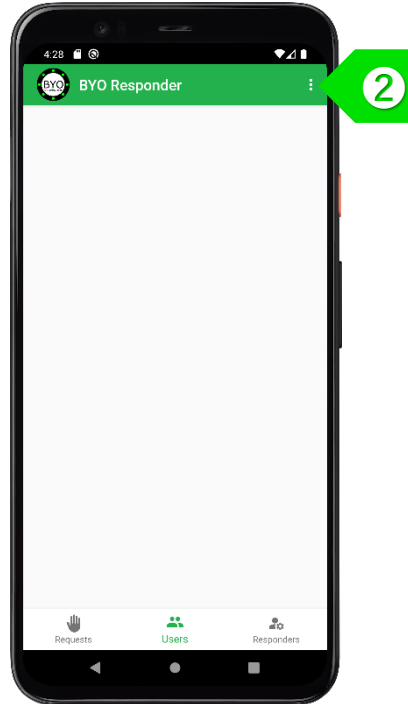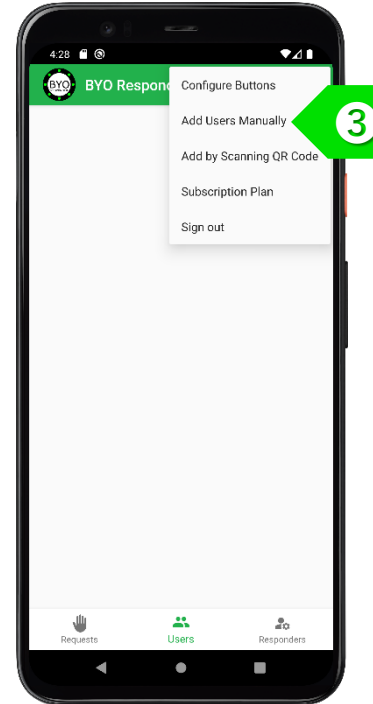
ADD SELF-SCAN USERS

BYO

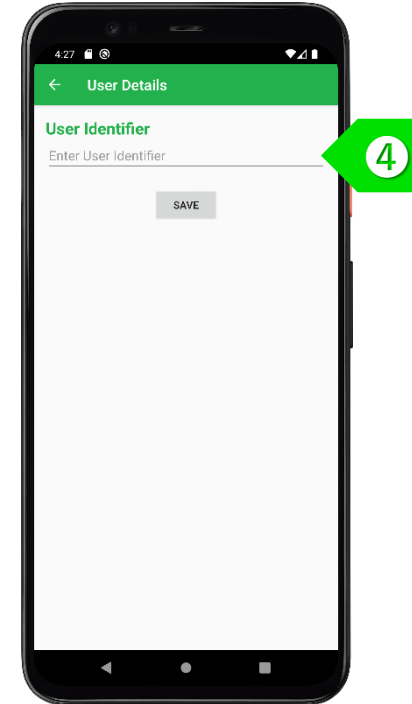# Resorts & Holiday Villas – Add Self-Scan Users

STEP ❶
Tap on the "Users" tab.
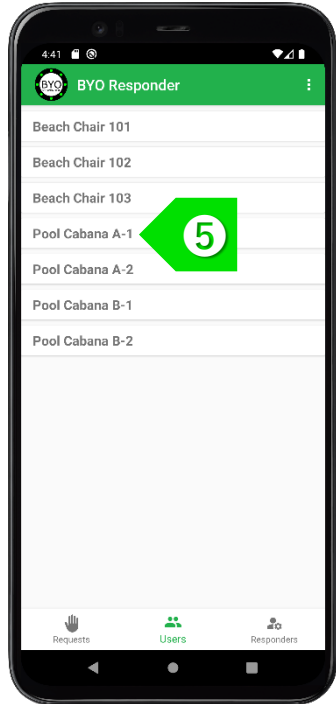
STEP ❷
Tap on ⋮ to access the "Users" menu.

STEP ❸
Select "Add Users Manually" to add self-scan user stations.

STEP ❹
Enter the name of the self-scan user station. It could be a beach chair, a poolside cabana or a table in a restaurant.

Resorts & Holiday Villas – Add Self-Scan Users

STEP ❺
The self-scan users will be displayed on the "Users" tab. Tap on the newly-created user record to display the User Details.
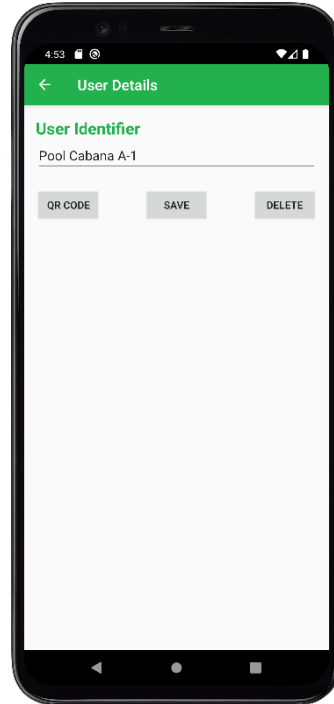
STEP ❻
The name of the User can be modified. If the User is no longer needed, the User can be deleted using the "DELETE" button.
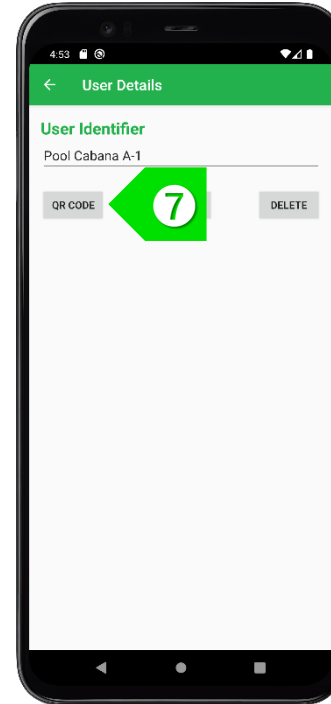
STEP ❼
Tap on the "QR CODE" button to display the unique QR Code for this user.

STEP ❽
Capture this screen, print out the QR Code, and display it at the named station for users to self-scan.

ADD USERS WITH BYO BUTLER APP

Resorts & Holiday Villas – Add Users with BYO Butler App

STEP ❶
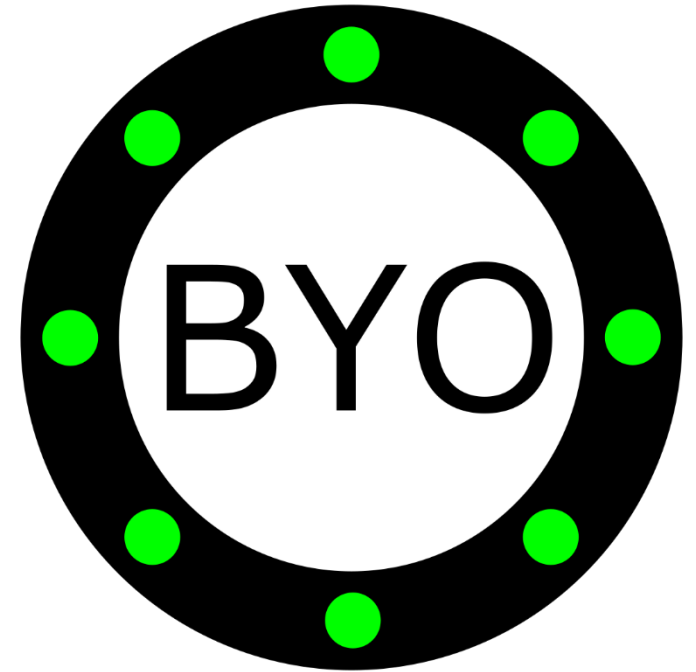Some guests staying for a week in a villa or staying for months in an elder-care facility may need constant access to the call buttons. Get the guests to download the BYO Butler app.
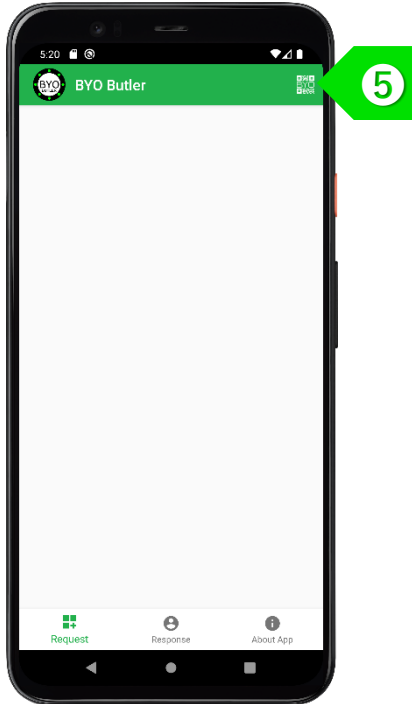
STEP ❷
Tap on ⣿ to access the "Users" menu.

STEP ❸
Select "Add by Scanning QR Code" to activate the camera for adding actual users who have the BYO Butler app.
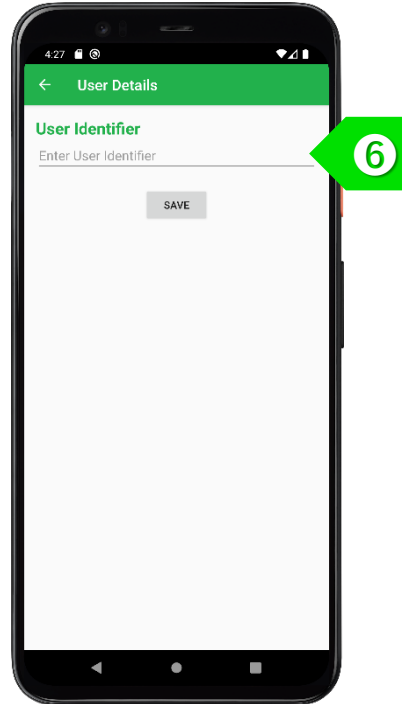
STEP ❹
On the user's device, tap on the QR icon to display a QR code. Allow the Responder to scan this QR code.

Resorts & Holiday Villas – Add Users with BYO Butler App

STEP ❺
On the user's device, tap on the QR icon to display a QR code. Allow the Responder to scan this QR code.

STEP ❻
Enter the name of the User. It could also include the villa name or resort unit number.
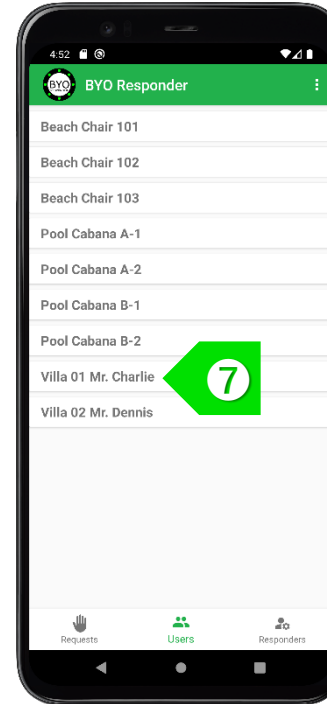
STEP ❼
The actual users will be displayed on the "Users" tab.
After a user has checked out, tap on the row of that user.

STEP ❽
Tap on the "DELETE" button to remove the user. Once the user has been deleted, the buttons on the user's BYO Butler app will also be removed.

USAGE

Resorts & Holiday Villas – Usage Guide
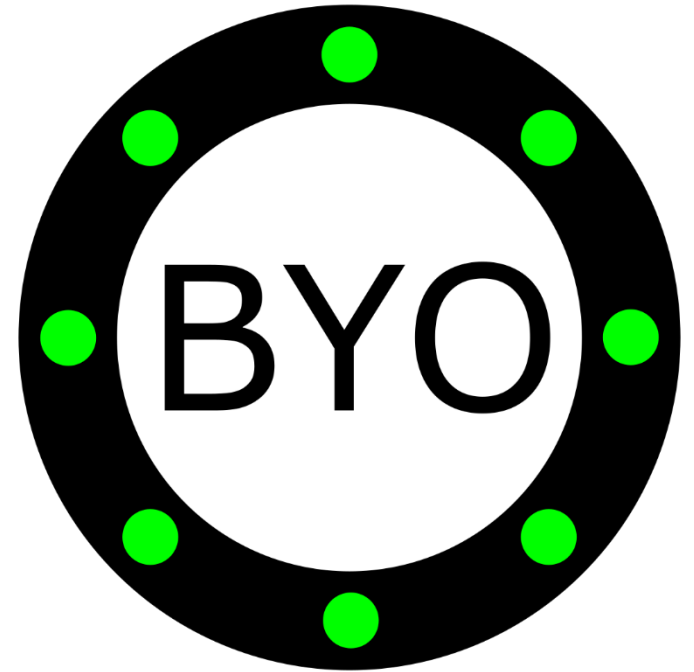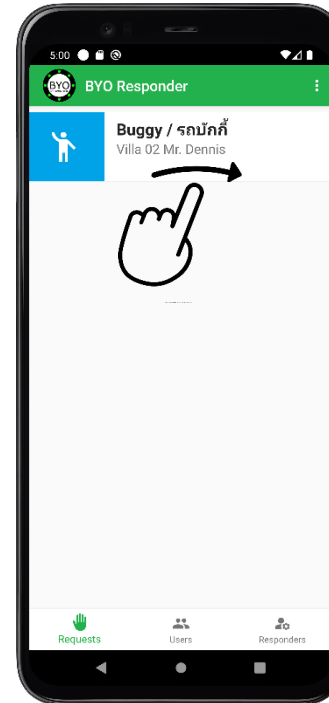

STEP ❶
Guests can scan the QR Code pasted beside their beach chair or cabana to display the call buttons. Villa guests can launch their BYO Butler app to see the buttons.

STEP ❷
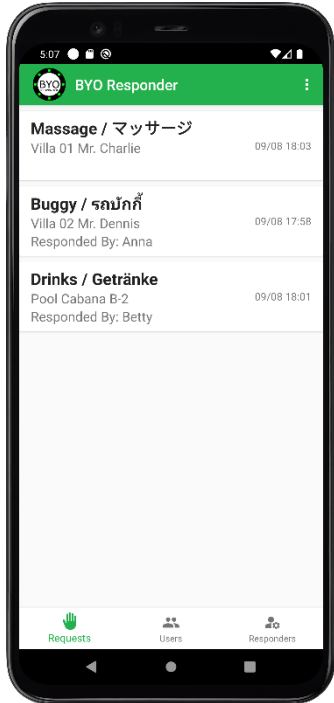When a button is pressed, all Responders will be alerted by the new request.

STEP ❸
The first available responder can swipe the record to the right to action on the request.
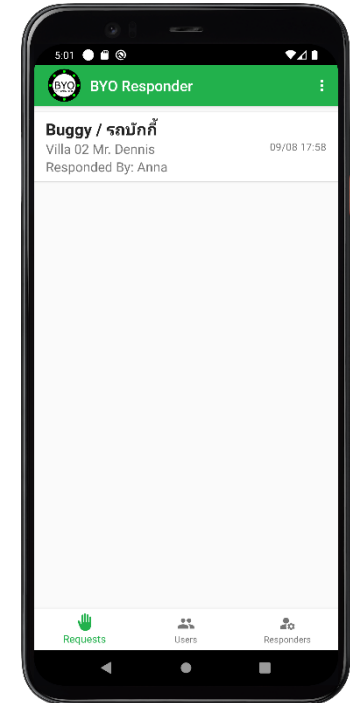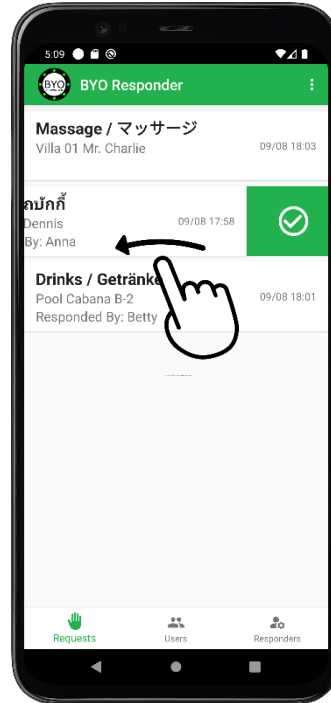
STEP ❹
The name of the responder who has accepted the request will be displayed.
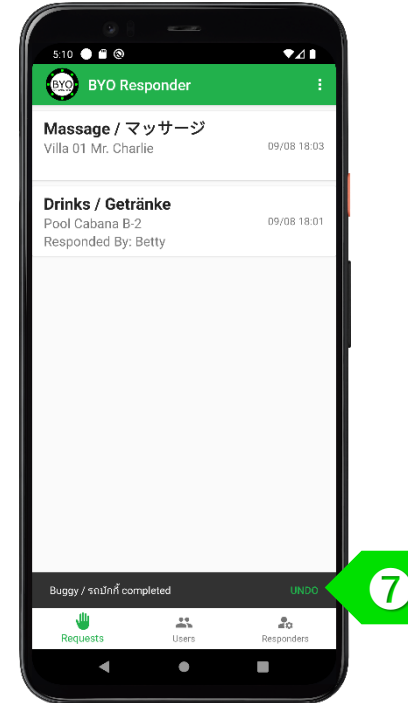
STEP ❺

Multiple requests from various guests will be displayed, together with the names of the Responders. Requests that have not been accepted will be displayed at the top.

STEP ❻

After the request has been attended to, the Responder can swipe the record to the left to remove the record.

STEP ❼

You may choose to "UNDO" the delete action within 2 seconds, if necessary.

Take the Next Step

Try	Try using BYO Responder and BYO Butler for free for 1 Responder and 1 Butler user
Upgrade	Upgrade in-app when you need more Responders and Butler users
Contact Us	For corporate users, contact our sales team at sales@byobuzzer.com
Feedback	Please share with us if you need additional features for your queue

BYO